# United States Bankruptcy Court - Central District of California

## ePOC Filing Guide (with ePOC screen shots and explanations)

United States Bankruptcy Court Central District of California

### File Claim

Case Number     14-07511  ←  Case number format: yy-nnnnn.

Name of **Creditor**    AT&T  ←  Search for a creditor: Enter a creditor's name or leave blank to see all creditors/create a creditor.

Filed by   Creditor  ←  Select filer type.

> **IMPORTANT NOTICE OF REDACTION RESPONSIBILITY:** All filers must redact: Social Security or taxpayer-identification numbers; dates of birth; names of minor children; and financial account numbers, in compliance with Fed. R. Bankr. P. 9037. This requirement applies to all documents, including attachments.
>
> ☑ I understand that, if I file, I must comply with the redaction rules. I have read this notice.

[ Next ]

NOTE: This form should not be used to make a claim for an administrative expense arising after the commencement of the case. A "request" for payment of an administrative expense may be filed pursuant to 11 U.S.C. § 503.

Recent security enhancements require Internet Explorer 8 or the latest Chrome/Firefox web browser

United States Bankruptcy Court Central District of California

**NOTE:** The creditor's name and address <u>must be an exact match</u>. If it is not, please create a new creditor record.

## Select Creditor

○ **AT&T**
PO Box 8100
Aurora, IL 60507

○ **AT&T U-Verse**
P.O. Box 5014
Carol Stream, IL 60197-5014

○ Creditor not listed

5/2017

**United States Bankruptcy Court Central District of California**

Debtor  **                 **Shawn Baker**

Case Number               **14-07511**    ← Please, verify case name and number.

Name of Creditor        **Department of Water**   ← If you selected "creditor not listed", creditor's name and address will be blank, please enter it.

Address where notices    **1271 Los Angeles St**
  should be sent         **Los Angeles, CA 90012**   ← If you selected a creditor, the creditors' name and address will be here. **NOTE:** The creditor's name and address must be <u>exact</u>. Example: Chase Bank is not JPMorgan Chase Auto Leasing. If the creditor name is not exact, go back and click "Creditor not Listed"; create a new creditor record.

Telephone Number:

Email:

☐ Payment Address differs from Notice Address   ← If payment should go to an address different from the creditor's address, click here and enter the payment address.

☐ Check this box to indicate that this claim <mark>amends</mark> a previously filed claim.   ← Did you previously file a claim and now need to **amend** it? First, check this box then select the Claim Number.

   **Court Claim Number:**
   Filed on:     ,

☐ Check box if you are aware that anyone else has filed a proof of claim relating to your claim. Attach copy of statement giving particulars.

1. **Amount of Claim as of Date Case Filed** <span style="color:green">(**required**)</span>:

   If all or part of your claim is secured, complete item 4 below; however, if all of your claim is unsecured, do not complete item 4.

   If all or part of your claim is entitled to priority, complete item 5.

   ☐ Check this box if claim includes interest or other charges in addition to the principal amount of the claim. Attach itemized statement of all interest or additional charges.

   <mark>If you have entered a claim amount of $0, the claim amount is unknown, or the claim is unliquidated, please enter a brief explanation.</mark>

   <mark>Comment:</mark>   ← Comments entered here will appear on the Claims Register.

2. **Basis for Claim:**        *(See instruction #2)*   ← Clicking on any link will open the instruction page of Official Form B10.

3. **Last four digits of any number by which creditor identifies debtor:**

   3a. Debtor may have scheduled account as:        *(See instruction #3a)*

   3b. Uniform Claim Indentifier (optional):        *(See instruction #3b)*

4. **Secured Claim** *(See instruction #4)*

   Check the appropriate box if your claim is secured by a lien on property or a right of setoff and provide the requested information.

   <mark>Nature of property or right of setoff:</mark> ☐ Real Estate  ☐ Motor Vehicle  ☐ Other   ←
   Describe:

   Value of Property: $

   Annual Interest Rate:     %  ☐ Fixed  or  ☐ Variable   ← These two fields are tied. If you select a Nature of property or right of setoff, please enter the Amount of Secured Claim. The reverse is true.

   Amount of arrearage and other charges <u>as of time case filed</u> included in secured claim, if any: $

Basis for perfection:

**Amount of Secured Claim:** $

5. **Amount of Claim Entitled to Priority under 11 U.S.C. §507(a)**: $

If any portion of your claim falls in one of the following categories, check the box and state the amount.

These two fields are tied. If you enter an Amount of Claim Entitled to Priority, please make a selection from Specify the priority of the claim. The reverse is true.

Specify the priority of the claim:

☐ Domestic support obligations under 11 U.S.C. § 507(a)(1)(A) or (a)(1)(B).

☐ Wages, salaries, or commissions (up to $12,850),* earned within 180 days before the case was filed or the debtor's business ceased, whichever is earlier - 11 U.S.C. § 507(a)(4).

☐ Contributions to an employee benefit plan - 11 U.S.C. § 507(a)(5).

☐ Up to $2,775* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use - 11 U.S.C. § 507(a)(7).

☐ Taxes or penalties owed to governmental units - 11 U.S.C. § 507(a)(8).

☐ Other - Specify subsection of 11 U.S.C. § 507(a)(          ) that applies.

*Amounts are subject to adjustment on 4/01/19 and every 3 years thereafter with respect to cases commenced on or after the date of adjustment.*

6. **Credits:** The amount of all payments on this claim has been credited for the purpose of making this proof of claim. *(See instruction #6)*

7. **Documents:** Attached are **redacted** copies of any documents that support the claim, such as promissory notes, purchase orders, invoices, itemized statements of running accounts, contracts, judgments, mortgages, security agreements, or, in the case of a claim based on an open-end or revolving consumer credit agreement, a statement providing the information required by FRBP 3001(c)(3)(A). If the claim is secured, box 4 has been completed, and **redacted** copies of documents providing evidence of perfection of a security interest are attached. If the claim is secured by the debtor's principal residence, the Mortgage Proof of Claim Attachment is being filed with this claim. *(See instruction #7, and the definition of "redacted".)*

DO NOT SEND ORIGINAL DOCUMENTS. ATTACHED DOCUMENTS MAY BE DESTROYED AFTER SCANNING.

If the documents are not available, please explain:

Comments entered here will appear on this filed Proof of Claim.

**Attachments:**

- Necessary documentation can be attached to the Proof of Claim after the information for the form is submitted.

- Attachments to the Proof of Claim are required to be PDF files.

  DO NOT attach Form B10 - Proof of Claim. This fillable form will create the B10 form.

- Attachments to the Proof of Claim are NOT to exceed 10.0 Mb in size.

- Multiple attachments to the Proof of Claim are permitted.

Do you wish to attach supporting documentation?  ○ Yes  ○ No

Select yes or no. If yes and after clicking "submit claim", a browser will open to allow attaching of documents.

8. **Signature** (required) *(See instruction #8)*

Select one of the four filer type.

Check the appropriate box.

☐ I am the creditor.

☐ I am the creditor's authorized agent.

☐ I am the trustee, or the debtor, or their authorized agent. (See Bankruptcy Rule 3004.)

☐ I am a guarantor, surety, endorser, or other codebtor. (See Bankruptcy Rule 3005.)

I declare under penalty of perjury that the information provided in this claim is true and correct to the best of my knowledge, information, and reasonable belief.

Signature\*            \*Print name (required)

Title

Company

☐  Address and telephone number (if different from notice address above): ← Address and phone number of the claim filer for any future contact.

(Code)            Enter Verification Code (required)

**Submit Claim**  **Clear Form**  \*\* Verify debtor name(s) prior to submitting claim to be filed. ← **Again**, please verify the case name before submitting.

*Penalty for presenting fraudulent claim:* **Fine of up to $500,000 or imprisonment for up to 5 years, or both.**
18 U.S.C. §§ 152 and 3571.

United States Bankruptcy Court Central District of California

5/2017

**SUPPORTING DOCUMENTATION** (files should be limited to 7.0 Mb in size.)

Browse… No file selected. ⟵ You have reached this screen because you selected 'Yes' to attach supporting documents. Browse and attach your supporting document. Do not attach Form B10 - Proof of Claim. After you add your first attachment, you will be given the opportunity to add additional attachments or remove an attachment.

Add Attachment | File Proof of Claim ⟵ When you are done adding attachments, click File Proof of Claim.

United States Bankruptcy Court Central District of California

Successful verification ...    ←——————— **Congratulation!** You have
                                          successfully filed a proof of claim.

Processing

Your claim was successfully filed in case number 14-07511.
**Your claim number is 40.**

                                    Click this link to view and/or print your
                                    claim.

Open in new window: Click 40 to view/print your filed claim.

*Note: Any attachment(s) added will **NOT** be available*
*to view/print unless you have a Pacer account.*

File additional claims    ←——————— Click this link if you have more claims to file.